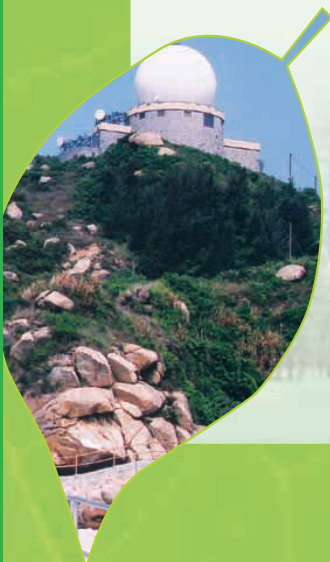# Chapter 2
About Civil Aviation Department
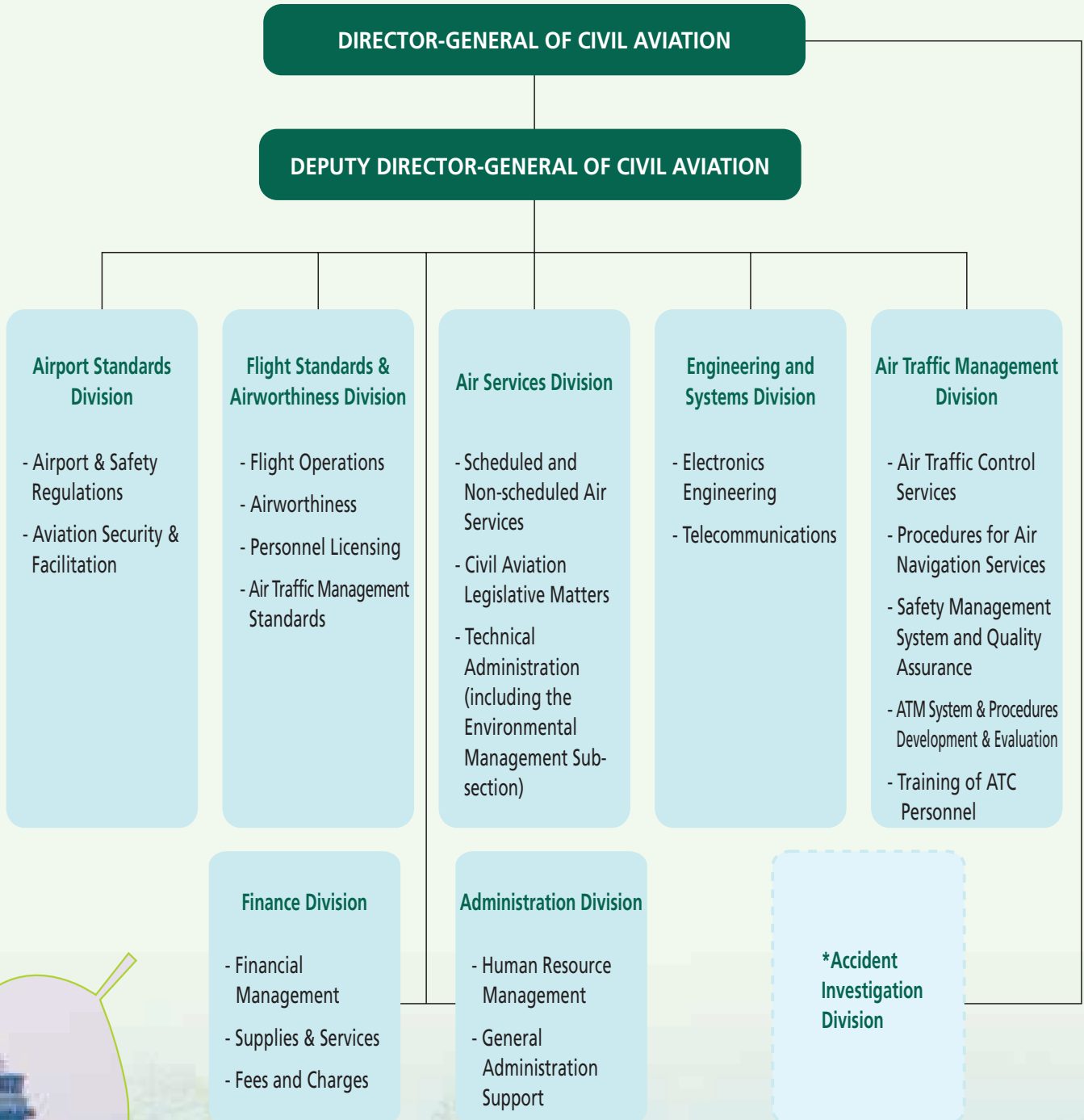
Key Responsibilities

Being the civil aviation authority in Hong Kong, CAD is committed to a safe and efficient air transport system. We strive to accomplish the following missions in a professional manner: -

- Positioning Hong Kong as a leading centre of aviation

- Maintaining a safe, orderly and expeditious flow of air traffic

- Providing flight information service and alerting service within the Hong Kong Flight Information Region

- Coordinating search and rescue operation in the event of aircraft emergencies and accidents

- Setting and enforcing aerodrome safety and aviation security standards

- Ensuring compliance with established airworthiness and flight operations standards by Hong Kong registered aircraft and locally based airlines

- Ensuring Hong Kong approved aircraft maintenance organisations comply with international standards

- Ensuring Hong Kong licensed flight crew and aircraft maintenance engineer meet international standards

- Monitoring compliance by airlines with bi-lateral Air Services Agreements

- Developing workable measures to minimise the impact of aircraft noise on local communities

Organization Chart

Organization Chart as at 1 January, 2004#

DIRECTOR-GENERAL OF CIVIL AVIATION

DEPUTY DIRECTOR-GENERAL OF CIVIL AVIATION

Airport Standards Division

- Airport & Safety Regulations

- Aviation Security & Facilitation

Flight Standards & Airworthiness Division

- Flight Operations

- Airworthiness

- Personnel Licensing

- Air Traffic Management Standards

Air Services Division

- Scheduled and Non-scheduled Air Services

- Civil Aviation Legislative Matters

- Technical Administration (including the Environmental Management Sub-section)

Engineering and Systems Division

- Electronics Engineering

- Telecommunications

Air Traffic Management Division

- Air Traffic Control Services

- Procedures for Air Navigation Services

- Safety Management System and Quality Assurance

- ATM System & Procedures Development & Evaluation

- Training of ATC Personnel

Finance Division

- Financial Management

- Supplies & Services

- Fees and Charges

Administration Division

- Human Resource Management

- General Administration Support

*Accident Investigation Division

Note :

\# There is no major change in organizational context (e.g. organization size, and activities) since last report.

* The Accident Investigation Division is mobilised only when required by drawing specially trained staff from other Divisions.

Number of staff

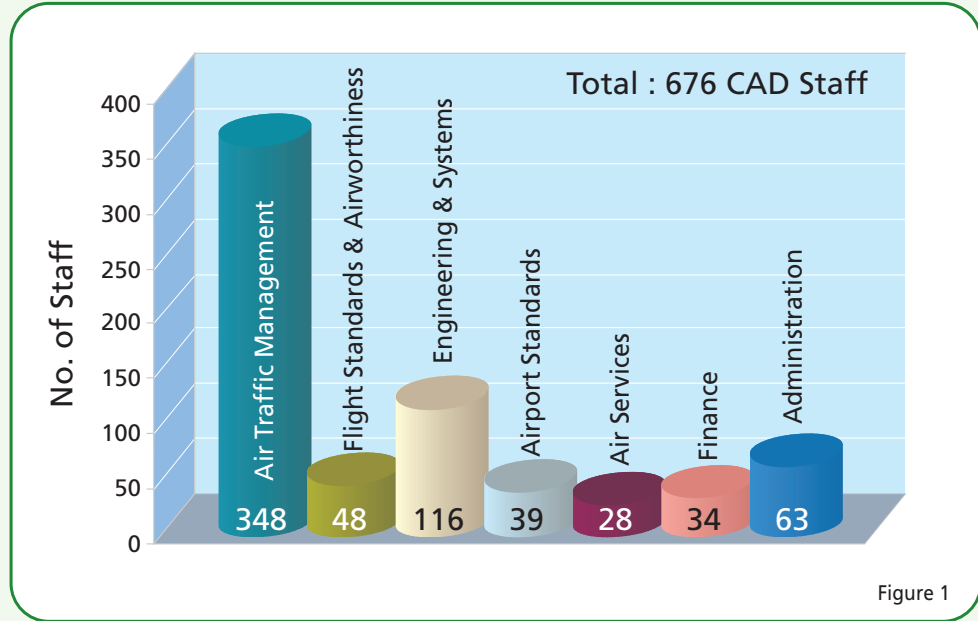CAD had a total of 676 staff and 7 divisions as at 1 January 2004 (Figure 1).

Figure 1

Bar chart — No. of Staff by division (Total : 676 CAD Staff):
- Air Traffic Management: 348
- Flight Standards & Airworthiness: 48
- Engineering & Systems: 116
- Airport Standards: 39
- Air Services: 28
- Finance: 34
- Administration: 63

Our Location

CAD had 5 office locations (Figure 2). We also had a number of radar stations, radio navigational aids and communication stations.
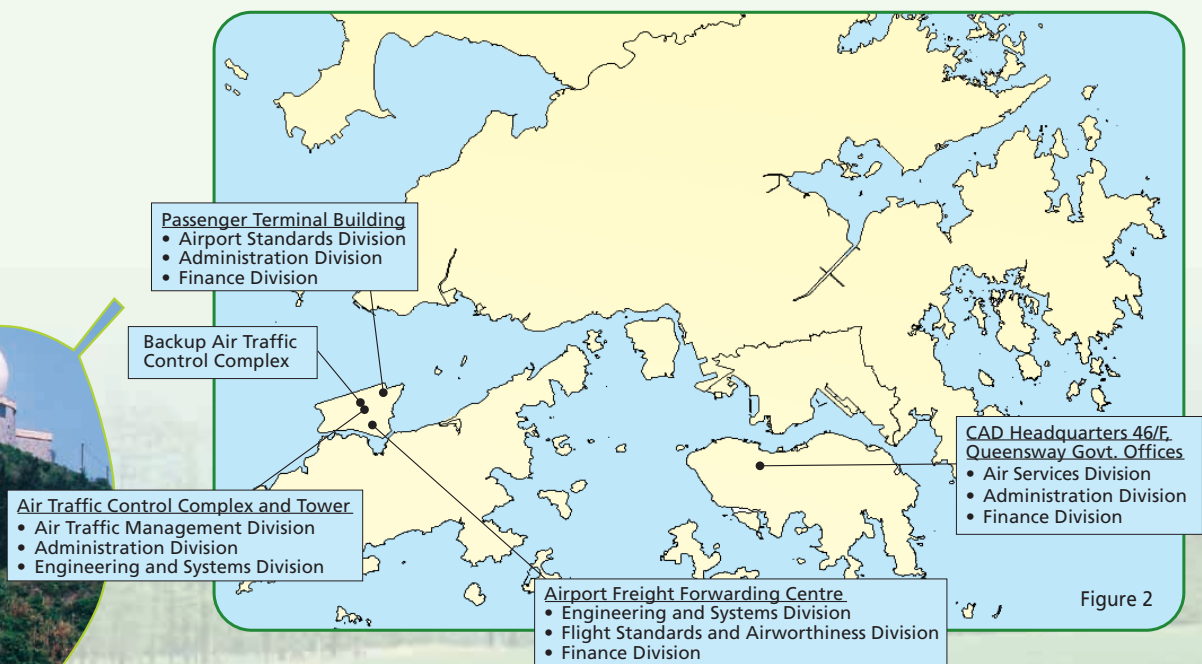

Figure 2

Passenger Terminal Building
- Airport Standards Division
- Administration Division
- Finance Division

Backup Air Traffic Control Complex

Air Traffic Control Complex and Tower
- Air Traffic Management Division
- Administration Division
- Engineering and Systems Division

Airport Freight Forwarding Centre
- Engineering and Systems Division
- Flight Standards and Airworthiness Division
- Finance Division

CAD Headquarters 46/F, Queensway Govt. Offices
- Air Services Division
- Administration Division
- Finance Division