

Application for Temporary Exemption under the Hong Kong Airport (Control of Obstructions) Ordinance

Guidance Notes

Attention

1. For aviation safety, airport height restrictions were enacted under Hong Kong Airport (Control of Obstructions) Ordinance (Cap. 301). The airport height restrictions vary at different locations of Hong Kong. These height limits can be obtained from the Airport Height Restriction Plans. The above plans can be purchased from the Map Publication Centres at 23/F, North Point Government Offices, 333 Java Road, North Point, Hong Kong or 382 Nathan Road, Kowloon.
2. Temporary exemption from the airport height restrictions can be applied from the Director-General of Civil Aviation. This kind of temporary exemption will only be valid for a period of not more than 2 months and subject to terms and conditions. An extension for further periods of 2 months is possible if the Director-General of Civil Aviation thinks fit.
3. Director-General of Civil Aviation will consider issuing a temporary exemption on the basis of the following:
 - a. there is a genuine operational need for the exemption;
 - b. safety of aircraft operations is not compromised;
 - c. the limiting conditions could practicably be complied with; and
 - d. the associated risk, if any, is managed by other means.
4. Application form for temporary exemption from the airport height restrictions can be downloaded from Civil Aviation Department website at:
<https://www.cad.gov.hk/application/COO.pdf>
5. The Shipping and Port Control Regulations (Cap.313A) stipulate the restricted areas and height restricted areas of the Hong Kong International Airport (HKIA). The Regulations specify the areas where vessels are prohibited from entering and the areas and conditions under which vessels are permitted to enter as well as penalties for contravention. Vessel operators with valid reasons may apply for permission from the Director of Marine for entering the restricted areas. Details are available from Marine Department website at:
<https://www.mardep.gov.hk/en/forms/home.html>.

Supporting Documents and Information Required

1. Completed application form;
2. Coordinates (in HK1980 Grid Ref.) of the works areas/routing;
3. Operating levels and brief description of the plant/vessel;
4. Control measures/mechanism with related working procedures to ensure the airport height restrictions will be complied with; and
5. Response plan when the airport height restriction is protruded.

Submission of Application

The completed application form together with the required documents and information shall be submitted to the Civil Aviation Department during the office hours by hand, by post, by facsimile or by email.

Address	Tel.	Fax	Email
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