

Declaration of Compliance
for Flights Operated for Hire or Reward

Note: Operators should note that this Declaration Form is only for use in urgent and unforeseen situations and should follow the procedures below for completing the Declaration Form:

- (1) Except for medical evacuation flights or urgent commercial flights for the purpose of life saving, search and rescue, handling major accidents or incidents, operators should ensure full compliance with the slot request requirements and procedures as per Slot Coordination Guidelines at HKIA (available at : https://www.hkgslot.gov.hk/Useful_Info.html).
- (2) Operators should submit a flight application along with all necessary documents to the Air Services and Safety Management Division (ASMD) by e-filing at https://www.cad.gov.hk/english/efiling_home.html before submitting this Declaration Form and state the relevant e-filing reference application number in the appropriate field below. Operators who are unable to access their e-filing accounts should contact the System Administrator at asd@cad.gov.hk for reactivation of their accounts and state the username in the appropriate field below.
- (3) Except for the flights mentioned in (1) above, Declaration Form submitted by new or infrequent operators or operators who do not have an Accepted Aerodrome Operating Minima (AOM) issued by the CAD for the corresponding aircraft type of the concerned flights will **not** be accepted. These operators should refer to section GEN 1.2 of the AIP Hong Kong and AIC29/20 and follow the flight application procedures stated therein as appropriate.
- (4) Operators should complete the Declaration Form and submit it to CAD by email at aic@cad.gov.hk **and** asdoo@cad.gov.hk, or by fax on +852 2910 1180 **and** +852 2877 8542, **and** then call +852 2910 6174 to confirm receipt of this Form.

To: The Director-General of Civil Aviation (DGCA), Civil Aviation Department, Hong Kong

Name of Operator:		ICAO Code:	
Aircraft Type:		Registration Mark:	
Radio Call Sign:			
Flight Details:	From _____ to HKG on (date) _____	ETA(UTC)	
	From HKG to _____ on (date) _____	ETD(UTC)	
Purpose of the Flight:			
Ground Handling Agent:			
E-filing Application Reference Numbers:			
E-filing Username:			

I, as the operator of the above flight(s), hereby declare that, in respect of the above operations to/from Hong Kong, I have the documents and meet the requirements listed below:

1. a valid Air Operator Certificate (AOC);
2. a valid Certificate of Airworthiness (C of A);
3. a Certificate of Aircraft Registration (C of R);
4. for subsonic jet aircraft - the aircraft is not MCC3 (Marginally Compliant Chapter 3) aircraft and meets the ICAO Chapter 3 noise standard and a copy of the aircraft noise certificate or equivalent documentary proof is carried on board the aircraft;
5. a Certificate of insurance indicating the operator is insured in respect of the aircraft for third party, passenger, baggage, cargo and mail liabilities to a combined single limit as shown in the table below:

Aircraft maximum ramp or taxi weight, whichever is greater (if not applicable, maximum take-off weight or maximum weight, whichever is greater), as stipulated in its manufacturer's flight manual or operations manual	Applicable amount (equivalent to)
Not exceeding 5 700 kg	US\$ 15 000 000
Exceeding 5 700 kg but not exceeding 10 000 kg	US\$ 25 000 000
Exceeding 10 000 kg but not exceeding 28 000 kg	US\$ 60 000 000
Exceeding 28 000 kg but not exceeding 100 000 kg	US\$ 200 000 000
Exceeding 100 000 kg but not exceeding 170 000 kg	US\$ 500 000 000
Exceeding 170 000 kg	US\$ 1 000 000 000

6. an Accepted AOM issued by the CAD for the corresponding aircraft type;
7. the aircraft meets the requirements for operational approval and for carriage of equipment as specified in GEN 1.5 para 3 of AIP Hong Kong;
8. the pilot(s) have undergone sufficient training on familiarization to Hong Kong International Airport; and
9. slot(s) has / have been obtained from HKSCO.

I undertake to produce the documentary proof of the above-mentioned documents to the DGCA or any authorized person upon request and I understand that:

- a) **it is an offence under the law if the insurance certificate or the aircraft noise certificate cannot be produced at request;**
- b) **the above documents / information have to be submitted to the Air Services and Safety Management Division (ASMD) by e-filing at https://www.cad.gov.hk/english/efiling_home.html, or where applicable, the System Administrator has to be contacted at asd@cad.gov.hk before making this declaration;**
- c) **acceptance of the flight plan does not necessarily constitute the approval of the flight application;**
- d) **this form can only be used in urgent and unforeseen situations on an incidental basis and will not be accepted on a regular basis. The submitted information will be used for record and monitoring purposes. Any abuse of these procedures or operations found not meeting all necessary requirements pertaining to the concerned flights may result in penalty actions; and**
- e) **it is the obligation of the operator to ensure that slot(s) is / are available before making this declaration.**

Name of Operator _____

Name and Post of Authorized Person _____

Tel _____ Fax _____ Email _____

Date _____ Signature _____

If any of above requirements cannot be met, operator may contact ASMD Duty Officer on telephone no. **+852 2910 6648** or **+852 9101 6329** for assistance.

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.

(July 21)