

Regulated Air Cargo Screening Facility (RACSF) Screening Service Contractor Declaration



Civil Aviation Department (CAD)
The Government of the Hong Kong Special Administrative Region

(To be completed and signed by the person-in-charge of the screening service contractor company)

I, for and on behalf of, _____ *(company name of screening service contractor)* hereby declare to:-

_____ *(company name of the RACSF who engages my company to provide cargo screening service)* (hereafter referred to as "the principal") at _____ (Site Address)

that when screening consignment on behalf of the principal at the specified site address, the following security procedures shall be adhered to:-

- (a) The identity of each security screener shall be established by means of documentary evidence such as a national identity card or passport.
- (b) Each security screener shall fulfill the following requirements as stated in Part II of the principal's RACSF Security Programme (SP):
 - i. have received the initial and recurrent security awareness training as set out in Section 7, and shall continue to comply with the requirement;
 - ii. fulfill the selection criteria set out in Section 9.2; and
 - iii. have undergone the training and certification process administered by a Certification Body (CB) accepted by CAD as set out in Section 9.3.
- (c) In addition, my company shall fulfill the following requirements as stated in Part II of the principal's RACSF SP:
 - i. comply with personnel security procedures (including pre-employment and recurrent background checks) as set out in Section 6 to ensure that all security screeners are reliable and that they would not pose a potential threat to civil aviation;
 - ii. follow the procedures for security screening as set out in Section 8.3, where applicable;
 - iii. follow the screener working hours as set out in Section 9.4;
 - iv. follow the procedures for equipment calibration as set out in Section 10.1; and
 - v. keep all relevant documentation and records as set out in Section 12.
- (d) Screening service shall not be further sub-contracted to a third party, unless the third party has also signed a "Screening Service Contractor Declaration" with the principal for the specified site address.

I understand that making false declaration knowingly may be liable to prosecution and I accept the responsibility for this declaration.

Full Name (in block letter): _____ *(as appeared on HKID / passport)*

Position in Company: _____

Signature: _____

Company Chop: _____

Company Address: _____

Date: _____

- Note**
- 1 This Declaration shall be renewed every 2 years.
 - 2 This Declaration shall be completed and signed by the person-in-charge of the screening service contractor company.
 - 3 The original of this Declaration shall be retained by the RACSF with a copy provided to the screening service contractor company.