

**DECLARATION OF FLYING EXPERIENCE  
FOR GRANT OF A HONG KONG PROFESSIONAL PILOT'S LICENCE (AEROPLANES)**

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**Part A Personal Particulars**

Full Name (*Surname first*) .....

Hong Kong Pilot's Licence Type and Number (*if any*) .....

ICAO State's Pilot's Licence Type and Number (*if any*) ..... State of Issue .....

Name of Operator and/or Training Organization .....

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**Part B Declaration by the Applicant**

I, the undersigned, declare that :-

- (a) I met the requirements as stipulated by the Hong Kong Civil Aviation Department and possessed the required flying experience, as stated in Parts D and E of this form, for the grant of a Hong Kong Professional Pilot's Licence (Aeroplanes);
- (b) I certify that all information given on this form and documents provided in support of this application are true to the best of my knowledge and belief. I understand that **it is an offence** to make with intent to deceive any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificates, licences, approvals, permissions, exemptions or other documents and if doing so render myself liable on summary conviction to a fine and on conviction on indictment to a fine or imprisonment as specified in Article 91 of the Air Navigation (Hong Kong) Order 1995 (CAP. 448C);
- (c) I understand that the personal data provided by means of this form, including all the supporting documents included in the application, will be used by the Hong Kong Civil Aviation Department for the purposes mentioned in the Personal Data Collection Statement at the back of this form and any information as contained therein this form and my Pilot's licence(s) and certificates may be disclosed to Government bureaux and departments, aviation authorities of other Contracting States of the International Civil Aviation Organization and other organizations or agencies for the said purposes;
- (d) I hereby authorize the Operator and/or Training Organization to submit to / collect from the Hong Kong Civil Aviation Department any licences, certificates, forms and supporting documents in relation to my licence application(s). I understand that in order for the Operator and/or Training Organization to properly discharge their safety oversight responsibility under CAP. 448C, the Operator and/or Training Organization may in the process collect any information, including test and examination results, expiry dates, etc., as contained therein my Pilot's licence(s), certificates and the related documents; and
- (e) I understand that I may be required by the Hong Kong Civil Aviation Department to produce my personal flying log book and licence(s) at any time. Any discrepancies may be investigated.

Signature .....

Date .....

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**Part C Supporting Documents to be submitted by the Applicant**

Applicant meeting flying experience requirements for the grant of **Hong Kong ATPL(A)**, as declared in Parts D and E of this form, is hereby required to submit certified true copy of pages in personal flying log book showing applicant's names and :-

- (i) sum of flying experience of no less than **1,500 hours** on the last page;
- (ii) (a) sum of flying experience as **P1 U/S** of no less than **500 hours** on the last page **or**  
(b) entries of flights comprising **250 hours** of flying experience as **P1** and/or **P1 U/S** (including at least **70 hours** as **P1**); and
- (iii) entries of flights comprising **500 hours** of flying experience on civil registered transport aircraft certificated for **multi-crew operations**.

Applicant meeting flying experience requirements for the grant of **Hong Kong CPL/IR(A)**, as declared in Parts D and E of this form, is hereby required to submit certified true copy of pages in personal flying log book showing applicant's names and :-

- (i) entries of flights comprising **250 hours** of flying experience;
- (ii) entries of flights comprising **100 hours** of flying experience as **P1** and/or **P1 U/S** (including at least **70 hours** as **P1**);
- (iii) entry of a VFR cross-country flight as **P1** of at least 300 nm, in the course of which full stop landings at two aerodromes different from the aerodrome of departure were made, highlighted in colour; and
- (iv) entries of flights including **5 solo take-offs** and **5 solo full stop landings** at **night**, highlighted in colour.

Additional evidence of flying experience may be required at the Civil Aviation Department's discretion.

## Part D Declaration of Experience and Qualification by the Applicant

Applicant's Name : ..... Applicant's Signature : .....

I, the applicant, declare that I possessed the following qualification and hours of experience as recorded in my personal flying log book :-

Professional Pilot's Licences issued by Hong Kong Civil Aviation Department or other ICAO State / Authority									
Date of Initial Issue		Licence Type	Issuing State / Authority			Ratings Included			
Employment History as Professional Pilot									
Year		Name of Employer	Capacities / Ranks			Aircraft Types		Total Flight Time	
From	To								
Experience on Civil Registered Aircraft certificated for Multi-crew Operations according to the Type Certificate									
Year		Aircraft Type	Flight Time					Simulator Time	
From	To		P1	P1 U/S	P2 / P2X	P U/T	Night		
<b>Total (Civil Multi-crew)</b>									
Experience on Civil Registered Aircraft certificated for Single-crew Operations according to the Type Certificate									
MTOW	Year		Aircraft Type	Flight Time					Simulator Time
	From	To		P1	P1 U/S	P U/T	Night	Instrument	
≤ 5,700 Kgs									
> 5,700 Kgs									
<b>Total (Civil Single-crew)</b>									
Military Experience									
Year		Aircraft Type	Flight Time					Simulator Time	
From	To		P1	P1 U/S	P2	P U/T	Night		
<b>Total (Military)</b>									

(If the provided space is insufficient for making entries of your experience, please make copy of this page and continue.)

**Part D Declaration of Experience and Qualification by the Applicant (Continued)**

Applicant's Name : \_\_\_\_\_ Applicant's Signature : \_\_\_\_\_

I, the applicant, declare that I possessed the following hours of experience as recorded in my personal flying log book :-

Summary of Experience							
Type of Operations	Flight Time						Simulator Time
	P1	P1 U/S	P2 / P2X	P U/T	Night	Instrument	
Civil Multi-crew							
Civil Single-crew							
Military							
<b>Total</b>							
<b>Grand Total</b>							

**Part E Declaration of Compliance by Applicant**

I, the applicant, declare that I met the following hours of flying experience requirements by checking the appropriate  :-

Total	CPL/IR(A)	ATPL(A)
Flight Time	<input type="checkbox"/> ≥ 250 hours	<input type="checkbox"/> ≥ 1,400 hours
Flight and Simulator Time		<input type="checkbox"/> ≥ 1,500 hours
<b>Multi-crew Operations</b>		
Flight Time on Civil Registered Transport Aircraft certificated for Multi-crew Operations according to the Type Certificate		<input type="checkbox"/> ≥ 500 hours
<b>Pilot-in-command</b>		
Flight Time as P1 and/or P1 U/S (For ATPL(A), to complete <b>either one</b> item)	<input type="checkbox"/> ≥ 100 hours (including ≥ 70 hours as P1)	<input type="checkbox"/> ≥ 500 hours as P1 U/S <input type="checkbox"/> ≥ 250 hours (including ≥ 70 hours as P1)
<b>Cross-country</b>		
Cross-country Flight Time as P1	<input type="checkbox"/> ≥ 50 hours	
Cross-country Flight Time as P1 and P1 U/S		<input type="checkbox"/> ≥ 100 hours
Cross-country Flight Time		<input type="checkbox"/> ≥ 200 hours
<b>Instrument Time</b>		
Instrument Flight Time	<input type="checkbox"/> ≥ 20 hours	<input type="checkbox"/> ≥ 45 hours
Instrument Flight and Simulator Time	<input type="checkbox"/> ≥ 40 hours	<input type="checkbox"/> ≥ 75 hours
Instrument Flight Time as P U/T	<input type="checkbox"/> ≥ 5 hours	
Instrument Flight and Simulator Time as P U/T	<input type="checkbox"/> ≥ 10 hours	
<b>Night Flying</b>		
Night Flight Time	<input type="checkbox"/> ≥ 5 hours	<input type="checkbox"/> ≥ 100 hours
Night Flight Time as P U/T	<input type="checkbox"/> ≥ 3 hours	
Night Cross-country Flight Time as P U/T	<input type="checkbox"/> ≥ 1 hour	
<b>Instrument Rating</b>		
Details of the most recent Instrument Rating flight test on both Precision and Non-precision Instrument Approaches in a Multi-engined Civil Registered Aircraft or Simulator	Date of Test : _____ Aircraft Type : _____ Approach Types : <input type="checkbox"/> ILS <input type="checkbox"/> LLZ <input type="checkbox"/> VOR <input type="checkbox"/> NDB <input type="checkbox"/> Others _____	

## Personal Data Collection Statement

### 1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
- d. For communication purposes between Civil Aviation Department and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

### 2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
- b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

### 3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

### 4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to :

Personnel Licensing Office  
Flight Standards and Airworthiness Division  
Civil Aviation Department Headquarters  
1 Tung Fai Road  
Hong Kong International Airport  
Lantau, Hong Kong

(Attn.: Personnel Licensing Officer)

### **Anti-bribery Reminder**

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.

### **Application Channel**

Completed application should be sent by email (plo@cad.gov.hk), by post or submitted in person to Personnel Licensing Office, Flight Standards and Airworthiness Division, Civil Aviation Department Headquarters, 1 Tung Fai Road, Lantau, Hong Kong. Your attention is drawn to the provisions of the Air Navigation (Hong Kong) Order 1995 in respect of documents, records and personal flying log book.