

HONG KONG CIVIL AVIATION DEPARTMENT

Private Pilot's Licence (Aeroplanes) Flight Test

Important Before completing this form please read the General Notes. Your attention is drawn to the provisions of the Air Navigation (Hong Kong) Order in respect of documents, records and the personal flying logbook. Completed applications should be sent to the Personnel Licensing Office, Flight Standards and Airworthiness Division, Civil Aviation Department Headquarters, 1 Tung Fai Road, Lantau, Hong Kong together with the licence and any fee payable.

Part A Personal particulars

Family name: _____ Given names: _____ HK licence number: _____

Nationality: _____ Date, place and country of birth: _____

Mailing address: _____

Telephone number: _____ Email address: _____

Part B Particulars of any foreign pilot licences held

Issuing authority	Licence type	Licence number	Expiry date
Radiotelephony Licence number: _____			

Part C Flying experience

Flight experience	Hours claimed		Normal qualifying minimal hours (see requirements document)
	Single-engine Aeroplanes	Multi-engine Aeroplanes	
Solo flight time as pilot of aeroplanes			10
Five hours of cross-country solo flight time, including a 150 NM round-trip flight to an aerodrome not less than 50 NM from the point of departure and including not less than two full-stop landings at different points along the route (please specify the date of flight if applicable)	Date: _____	Date: _____	5*
Experience as pilot undergoing flying training with a flying instructor in a dual-controlled aeroplane (to include i, ii and iii)			20
i. Dual instruction in instrument flying			4.5
ii. Dual instruction in pilot navigation			4
iii. Stall and spin awareness and avoidance			2
Total experience as pilot of aeroplanes			40

* 1 hour 15 minutes only required when licence is cross-country restricted.

Part D Application and Declaration

I apply for the initial grant of Private Pilot's Licence (Aeroplanes) and to have the aeroplane type as specified in Part E included in the Aircraft Rating, Aeroplanes, of my Pilot's Licence. I certify that all particulars given on this form and documents provided in support of this application are true to the best of my knowledge and belief. I understand that it is an offence to make with intent to deceive any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificates, licences, approvals, permissions, exemptions or other documents and if doing so render myself liable on summary conviction to a fine and on conviction on indictment to a fine or imprisonment as specified in Article 91 of the Air Navigation (Hong Kong) Order 1995 (CAP. 448C).

I understand that the personal data provided by means of this form, including all the supporting documents included in the application, will be used by the Hong Kong Civil Aviation Department for the purposes mentioned in the Personal Data Collection Statement at the back of this form and any information as contained therein this form and my Pilot's licence(s) and certificates may be disclosed to Government bureaux and departments, aviation authorities of other Contracting States of the International Civil Aviation Organization and other organizations or agencies for the said purposes.

I hereby authorize the Operator and/or Training Organization to submit to / collect from the Hong Kong Civil Aviation Department any licences, certificates, forms and supporting documents in relation to my licence application(s). I understand that in order for the Operator and/or Training Organization to properly discharge their safety oversight responsibility under CAP. 448C, the Operator and/or Training Organization may in the process collect any information, including test and examination results, expiry dates, etc., as contained therein my Pilot's licence(s), certificates and the related documents.

I agree and consent to produce any documents or further particulars as required by Civil Aviation Department for the purpose of processing this application and for the carrying out of the provisions of CAP. 448C.

Applicant's name and signature: _____ Licence number (if any): _____ Date: _____

Part E Flight test report (To be completed by the examiner)

(i) Aircraft type	(ii) Registration(s)	(iii) Place of test(s)	(iv) Duration of test(s)	(v) Date(s)
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I, being a person duly authorised to conduct such Flight Test, hereby certify that I have flown in the aircraft type(s) with the applicant at the controls and that the applicant has carried out satisfactorily and unassisted ^(NOTE 1), under the conditions stated, the manoeuvres and drills against which my signature appears below, together with my name in BLOCK CAPITALS beneath the signature:

SECTION 1 PREPARATION FOR FLIGHT		
1. Pre-flight documentation, NOTAM and weather briefing	PASS / FAIL	SIGNATURE & LICENCE NUMBER OF AUTHORISED EXAMINER: <i>(NAME IN CAPITALS ONCE)</i>
2. Mass, balance and performance calculation	PASS / FAIL	
3. Aeroplane inspection and servicing	PASS / FAIL	
4. Engine starting and after starting procedures	PASS / FAIL	
5. Taxiing and aerodrome procedures, pre-take-off procedures	PASS / FAIL	
6. ATC liaison – compliance, R/T procedures	PASS / FAIL	

SECTION 2 BASIC AIRCRAFT HANDLING		
1. Take-off and after take-off checks	PASS / FAIL	SIGNATURE & LICENCE NUMBER OF AUTHORISED EXAMINER:
2. Aerodrome departure procedures	PASS / FAIL	
3. Medium (30 degrees bank) turns, lookout procedure and collision avoidance	PASS / FAIL	
4. Steep (45 degrees bank) turns	PASS / FAIL	
5. Flight at critically low airspeed with and without flaps	PASS / FAIL	
6. Stalling: i) Clean stall and recover with power ii) Approach to stall descending turn with bank angle 20 approach configuration iii) Approach to stall in landing configuration	PASS / FAIL	
7. Spin Avoidance (SE only) ^(NOTE 7)	PASS / FAIL	
8. Aerodrome arrival procedures	PASS / FAIL	
9. Short field landing (crosswind if suitable conditions)	PASS / FAIL	
10. Flapless landing	PASS / FAIL	
11. Approach to landing with idle power	PASS / FAIL	
12. Touch and go	PASS / FAIL	
13. Go around from low height	PASS / FAIL	
14. ATC compliance and R/T procedures	PASS / FAIL	
15. Actions after flight	PASS / FAIL	
ABNORMAL AND EMERGENCY PROCEDURES <i>(SIMULATED WHERE APPROPRIATE)</i>		
16. Simulated engine failure ^(NOTE 2) after take-off (at a safe altitude), fire drill	PASS / FAIL	
17. Forced landing (simulated)	PASS / FAIL	
18. Simulated precautionary landing	PASS / FAIL	
19. Simulated emergencies	PASS / FAIL	
Mandatory if test conducted on multi-engine aeroplanes:		
20. Simulated engine failure ^(NOTE 2) during take-off (at a safe altitude)	PASS / FAIL	
21. Asymmetric approach and go-around	PASS / FAIL	
22. Asymmetric approach and full stop landing	PASS / FAIL	
23. Engine shutdown and restart	PASS / FAIL	

SECTION 3 NAVIGATION – ENROUTE PROCEDURES (see Note 6 of Part G)		
1. Flight plan, dead reckoning and map reading	PASS / FAIL	SIGNATURE & LICENCE NUMBER OF AUTHORISED EXAMINER:
2. Maintenance of altitude, heading and speed	PASS / FAIL	
3. Orientation, airspace structure, timing and revision of ETAs, and log keeping	PASS / FAIL	
4. Diversion to alternate aerodrome (planning and implementation)	PASS / FAIL	
5. Use of radio navigation aids	PASS / FAIL	
6. Basic instrument flying (180 degrees turn in simulated IMC)	PASS / FAIL	
7. Flight management (checks, fuel systems and carburetor icing etc.)	PASS / FAIL	
8. ATC compliance and R/T procedures	PASS / FAIL	

SECTION 4 FLIGHT PROCEDURES AND MANOEUVRES		
1. Straight and Level flight, with speed changes	PASS / FAIL	SIGNATURE & LICENCE NUMBER OF AUTHORISED EXAMINER:
2. Climbing: i) Best rate of climb ii) Climbing turns iii) Levelling off	PASS / FAIL	
3. Descending: i) With and without power ii) Descending turns iii) Levelling off	PASS / FAIL	
4. Recovery from unusual attitudes	PASS / FAIL	

Part F Summary (to be completed by the examiner)

1. I certify that
- a) I have examined the student pilot's record that details the training schedule which this applicant has completed; and
 - b) I have carried out flight tests during which this applicant has demonstrated his/her ability to perform satisfactorily and unassisted ^(Note 1) the manoeuvres listed above
 - c) I am satisfied that the applicant has reached the standard of flying required for:
 - issue of a Private Pilot's Licence (Aeroplanes) with aircraft rating on the type flown

Examiner's name and signature: _____ Licence number: _____ Date: _____

2. I certify that the applicant has not met the required standard and I have handed a completed notice of failure form to him/her. A copy of which is enclosed.

Examiner's name and signature: _____ Licence number: _____ Date: _____

Part G General notes

1. 'Satisfactorily' means that the applicant is in full control of the aeroplane at all times, and that the successful outcome of a manoeuvre is never in doubt. 'Unassisted' means without verbal prompting or physical assistance with the flying controls.
 2. In the aeroplane 'simulated engine failure' means with engine controls set up for low power so as to represent a failed engine as nearly as possible.
 3. Only persons holding written authorisation from the Civil Aviation Department in respect of the aeroplane type used for this test may sign for the satisfactory completion of any test on this form.
 4. Throughout the test the aeroplane should be flown in accordance with the performance procedure specified in the Flight Manual or other Designated Document. When completing landings particular attention should be given to the correct approach and landing procedure to ensure that the scheduled landing distance will not be exceeded.
 5. The form is to be accompanied as applicable by the following:
 - a) The appropriate fee for the issue of the licence or rating.
 - b) All personal flying logbooks and any flight crew licences held.
 - c) The Medical Certificate issued by a person approved by the Civil Aviation Department.
 - d) Certification that the qualifying cross-country has been completed if available.
 - e) Student pilot's record/training schedule.
 - f) One passport size photograph.
 6. Due to airspace and geographical constraints in Hong Kong, applicant is not normally required to complete Section 3 of Part E and a cross-country restriction will be endorsed on licence. Please refer to CAD 54 Part 2 Chapter 1 regarding the removal of such restriction.
 7. 'Spin avoidance' means stall with a wing drop and recovery action to be taken immediately with the start of the wing drop to straight and level after recovery from the stall, which shall only be carried out on single-engine spin capable aircraft. Wing drop at the stall for the purposes of spin avoidance training must not be induced by application of pro-spin rudder and the induction of a spin.
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Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
- d. For communication purposes between Civil Aviation Department and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
- b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to :

Personnel Licensing Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong

(Attn.: Personnel Licensing Officer)

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.

Application Channel

Completed application should be sent by email (plo@cad.gov.hk), by post or submitted in person to Personnel Licensing Office, Flight Standards and Airworthiness Division, Civil Aviation Department Headquarters, 1 Tung Fai Road, Lantau, Hong Kong. Your attention is drawn to the provisions of the Air Navigation (Hong Kong) Order 1995 in respect of documents, records and personal flying log book.