



FOR CAD USE
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APPLICATION FOR THE RENEWAL OF A CERTIFICATE OF AIRWORTHINESS / PERMIT TO FLY

1 AIRCRAFT DETAILS

- 1.1 Registration : Type : Constructor's No. :
- 1.2 C of A Category : Max Take-Off Weight Authorised :(Kg)
- 1.3 C of A Number : Expiry Date : Period of validity applied for : one year / two years*
- 1.4 Maintenance Schedule Ref : Issue/Revision * : Date :
- 1.5 Flight Manual / POH * Ref : Issue/Revision * : Date :
 Change Sheet / Temporary Revision * : Date :

2 REPORT

- 2.1 Total flying hours : flight cycles : flown since new as of date :
- 2.2 Flight tested to Airworthiness Flight Test Schedule No. : Issue/Revision * :
 Date of satisfactory Flight Test : Aircraft is in fleet testing program : Yes No
- 2.3 Radio equipment installed is in accordance with Form DCA 141 dated :
- 2.4 Date of current Weight Schedule : Actual weighing date :
- 2.5 I confirm that the Hong Kong Airworthiness Notices of Issue :has been complied with.
- 2.6 I confirm that compliance with the following, as appropriate, is recorded in the aircraft records :
 - (a)* DGCA Airworthiness Directives Bi-weekly :
 - (b)* EASA Airworthiness Directives Bi-weekly :
 - (c)* FAA Airworthiness Directives Bi-weekly:
 - (d)* UKCAA Mandatory Requirements for Airworthiness of Issue : Amendment :
 - (e)* UKCAA Mandatory Modifications and Inspections Summary (UK Aircraft) of Issue : 287.....
 - (f)* UKCAA Foreign Airworthiness Directives of Issue : 372
 - (g)* Airworthiness Directives of Issue :

3 DECLARATION

Name and Address of Applicant :.....

Telephone No. : Fax No. : Email :

I hereby declare that the particulars entered on this Application are accurate in every respect and the appropriate Hong Kong Aviation Requirements have been complied with.

Authority : Signature :

Date : Name and Position :

NOTES: 1. Applicable Fees and Charges can be found in the Hong Kong Air Navigation (Fees) Regulations.
 2. The form, when completed, should be returned to the Civil Aviation Department, Airworthiness Office, 1 Tung Fai Road, Hong Kong International Airport, Lantau, Hong Kong. To facilitate the application process, the form may be emailed to 'awo@cad.gov.hk'.

*Delete as necessary

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
- d. For communication purposes between Civil Aviation Department and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
- b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Airworthiness Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong

(Attn.: Senior Airworthiness Officer (Standards))

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.