



For Official Use
Date Received: _____
Reference: _____

HKAR-1 Approval of Welders

Application for Approval/Renewal/Variation in Respect of Approval of Welders

Personal Information : *(In Block Letters)*

Title: Mr./Mrs./Miss/Ms.^ ***Surname :** _____

***Given Name:** _____

***Approval number if held:** _____

***Address :** _____

***Phone :** _____ **Fax :** _____

Postal Address : *(If differs from above)* _____

***Email :** _____

Indicate Group of approval required: (see Chapter 1.8-10, Hong Kong Airworthiness Requirements)
 Separate form to be completed for each Group required.

Group 1 – Aluminum		Sketch 1		ARC*	
Group 2 – Magnesium Alloys		Sketch 2		GAS	
Group 3 – Carbon Steels		Sketch 3			
Group 4 – Corrosion and Heat Resisting Steels		Alternative Specimen		(*ARC includes MIG, TIG, Argon Arc etc.)	
Group 5 – Nickel Alloys					
Group 6 – Copper Alloys					
Group 7 – Titanium Alloys					

State particulars of any form of approval currently held for welding:

Authority _____

Materials used in preparation of test specimens:

Specification of tube _____

Specification of sheet _____

Specification of welding rod _____

Identification markings on specimens _____

Identify typical aerospace application for which approval is sought _____

This is to certify that the welding of the specimens referred to above was completed under my supervision.

SIGNED: (HKAR 1.8-10 refers)

Weld Specimen Supervisor: _____ Date : (dd/mm/yyyy) _____

I understand that the personal data provided by means of this form will be used by CAD to exercise the powers and carry out the duties under CAP. 448C.

Welder's Declaration & Signature: _____ Date : (dd/mm/yyyy) _____

- NOTE:**
- It is mandatory to provide personal data marked with asterisks, failing which CAD may not be able to proceed with the application. It will not be disclosed to other person(s) without the consent of the applicant.
 - This form, when completed, should be forwarded to the CAD Airworthiness Office, Flight Standards and Airworthiness Division, Civil Aviation Department, 4/F, Office Building, Civil Aviation Department Headquarters, 1 Tung Fai Road, Hong Kong International Airport, Lantau, Hong Kong
 - Applicants have the right to request access to and correction of personal information held by CAD. In such case, please contact our Airworthiness Officer at the above address or via e-mail: awo@cad.gov.hk

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
- d. For communication purposes between Civil Aviation Department and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
- b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Airworthiness Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong

(Attn.: Senior Airworthiness Officer (Standards))

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.