



406 MHz EMERGENCY LOCATOR TRANSMITTER (ELT) REGISTRATION FORM

Please note: All fields are mandatory unless specified otherwise

[^]Delete whichever is not applicable

Reason for Application:	
<input type="checkbox"/> New Beacon	<input type="checkbox"/> Spare Beacon
<input type="checkbox"/> Beacon Replacement (Removed Beacon) →	<input type="checkbox"/> Aircraft De-registration
<input type="checkbox"/> Others (please specify)	<input type="text"/>

ELT Coded Details	
Hexadecimal Code of ELT <input type="text"/>	Cospas-Sarsat Type Approval No.
Beacon Type, Model and Manufacturer	Beacon Serial / Cospas-Sarsat [^] No.

Aircraft Details (Not required for Spare Beacons)		
Aircraft Registration Mark B-	Fit / Removal [^] Date	Colour of Aircraft
Aircraft Manufacturer & Type	Aircraft Mode S Code (for ELT-DTs only) <input type="text"/>	

ELT Owner:	<input type="text"/>
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<i>Emergency contact information may be left blank upon making the following declaration. ELT owner should provide the info if in doubt.</i>			
<input type="checkbox"/>	I confirm that the contact information on record with HKCAD is current and accurate for this registration. I understand that it is the owner's responsibility to communicate any change to the HKCAD immediately.		
* * * * * 24-HOUR EMERGENCY CONTACT INFORMATION * * * * *			
	Primary Contact	Contact 2	Contact 3
Name:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Address:	<input type="text"/>		

Send completed form by **EMAIL: awo-elt@cad.gov.hk** as soon as change has taken place

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
- d. For communication purposes between Civil Aviation Department and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
- b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Airworthiness Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong

(Attn.: Senior Airworthiness Officer (Standards))

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.