香港特別行政區政府
民航處
Civil Aviation Department
The Government of the Hong Kong Special Administrative Region

Application for Noise Certificate

IMPORTANT NOTES
Please read the "Completion Instructions" before filling this form.

1. Application Type

1.1. Application	☐ Initial	☐ Amendment of existing DCA301 Noise Certificate No. dated
1.2. New / Revised	☐ New Application	☐ Revised application superseding application form DCA300 dated

2. Applicant

2.1. Aircraft Registered Owner	Name			
	Address			
2.2. Applicant	☐ Same as Field 2.1. (Go to Field 2.3)		☐ An agent appointed by the aircraft registered owner	
	Name			
	Address			
2.3. Contact Person	Name		Phone	
	Job Title		Email	
2.4. Financial Contact	☐ Same as Field 2.3. (Go to Field 3)		☐ See below	
	Name		Phone	
	Job Title		Email	

3. Aircraft Particulars

3.1. Nationality and Registration Marks B –	**3.2.** Manufacturer and Manufacturer's Designation of Aircraft	**3.3.** Aircraft Serial Number

3.4. Engine		**3.5.** Propeller	

3.6. Maximum Take-off Mass	**3.7.** Maximum Landing Mass	**3.8.** Noise Certification Standard (ICAO Annex 16, Volume I)
(a) kg	(a) kg	
(b) kg	(b) kg	
(c) kg	(c) kg	

	Minimum	Compliance
Item #:		N/A
Chapter		
Section		

3.9. Additional modifications incorporated for the purpose of compliance with the applicable noise certification standards:

	3.10. Lateral / Full-power Noise Level:	**3.11.** Approach Noise Level:	**3.12.** Flyover Noise Level:	**3.13.** Overflight Noise Level:	**3.14.** Take-off Noise Level:
(a)					
(b)					
(c)					

3.15. Aircraft Type	☐ Subsonic Jet Aeroplane	☐ Propeller-driven Aeroplane	☐ Propeller-driven STOL Aeroplane	☐ Helicopter
	☐ Supersonic Aeroplane	☐ Tilt-rotor	☐ Others (specify):	
3.16. Date of Application for Aircraft Type Certificate				(D/M/Y)

4. Fee Information

4.1. Applicants will be charged in accordance with **Civil Aviation (Aircraft Noise) (Certification) Regulations** (CAP. 312 sub. leg. A). The fee for the grant of a noise certificate is HK$505.

4.2. Statutory Fees are payable in ***Hong Kong Dollars***. Payment should be made through wire transfer or by bank draft or cheque.

Note: The prescribed charges are in terms of Hong Kong dollars with fluctuations in the exchange rates, any extra sum being bank charges or the factorage relevant to the wire transfer in settlement of our charges shall be wholly and solely borne by the remitter concerned. As such, please ensure sufficient funds shall be added to cover the Hong Kong correspondent bank's handling charges if any.

4.3. For payment **by wire transfer**, the following bank account details should be followed:

Bank's Name:	The Hongkong and Shanghai Banking Corp. Ltd.
Bank's Address:	No. 1 Queen's Road Central, Hong Kong
Swift Code:	HSBC – HKHH – HKH
Bank Account No.:	002-268126-008
Bank Account Holder:	The Government of the Hong Kong Special Administrative Region Treasury No. 1 Collection Account (Attn.: Civil Aviation Department)
Payment Details / Ref:	Please quote your application letter reference number or Demand Note Number, and tender exact amount.

4.4. For payment **by bank draft or cheque**, payment should be made to:

The Government of the Hong Kong Special Administrative Region

5. Applicant's Declaration

I declare that I am authorised by the applicant (Field 2.2) to sign this form and that all information provided in this application form is correct and complete. I agree to pay the fees levied by the Hong Kong SAR Government in respect of this application.

5.1. Attachment

Please submit this application form, together with the following applicable attachments with each attachment numbered accordingly. Incomplete or insufficient information may delay the application process.

Attachment No.	Documentation	Reference				Field No. Reference
☐ (A)	Appointment Letter	Letter ref. #		Dated		2.2
		☐ Not required. The applicant is the aircraft registered owner				
☐ (B)						
☐ (C)						
☐ (D)						
☐ (E)						
☐ (F)						

5.2. Signature

Name		**Signature**
Job Title		
Date	(D/M/Y)	

6. ODA Verification (required if this application is in conjunction of application for issuance of C of A)

I have verified and confirm that the information provided in this application including all attachments is correct and complete. This verification statement is issued under the authority of HKAR-183 with approval reference shown below:

ODA Company Name		**Signature & Stamp**
ODA Approval No.		
Unit Member Name		
Date	(D/M/Y)	

7. Remarks

8. Submission Method

The completed application and associated reference documents shall be emailed to the Flight Standards and Airworthiness Division (FSAD) of the CAD at **certification@cad.gov.hk**

Attention: Senior Airworthiness Officer (Certification)

All files should be in PDF format. Additional information may be required and further conditions may be imposed depending on the particular circumstance. Incomplete or insufficient information may delay the application process.

9. Completion Instructions

The use of this form is to enable the Hong Kong Civil Aviation Department (CAD) to process applications without undue delay. This section provides instructions and guidance necessary to complete this Application. The individual field of the application form may be varied in size to allow entry of all required information.

Important Notes:

Complete all fields in a clear legible way. Enter 'N/A' for those fields that are not applicable to this application.

Field #	Remarks
1.1	Indicate whether this is an application for an initial noise certificate or for amendment of an existing Noise Certificate. If this application is for amendment of existing DCA 301 Noise Certificate, provide the number and the date of the Noise Certificate.
1.2	Indicate whether this is a new application or a revised application. If this is a revised application, provide the date of the previous application form DCA 300.
2.1	Enter the name of the aircraft registered owner. This item should correspond with the information on the Certificate of Registration (DCA 559) or the Application for Registration of Aircraft (DCA 99).
2.2	Enter the name and address of the company or the person making the application. In case of the applicant is not the registered owner of the aircraft, an appointment letter by the aircraft registered owner must accompany the application to authorise the applicant to act on behalf of the aircraft registered owner in relation to the subject application.
3.1	Enter the registration marks issued or reserved. This item should correspond with the information on the Certificate of Registration (DCA 559) or the Application for Registration of Aircraft (DCA 99).

3.2	Enter the manufacturer and model of the subject aircraft. This item should correspond with the information on the Certificate of Registration (DCA 559) or the Application for Registration of Aircraft (DCA 99).
3.3	Enter the aircraft serial number as given by the manufacturer of the aircraft. This item should correspond with the information on the Certificate of Registration (DCA 559) or the Application for Registration of Aircraft (DCA 99).
3.4	Enter the designation of the installed engine(s) for identification and verification of the aircraft configuration. It should contain the manufacturer and model of the subject engine(s). The designation should be in accordance with the type certificate or supplemental type certificate for the subject engine(s).
3.5	Enter the designation of the installed propeller(s) for identification and verification of the aircraft configuration. It should contain the manufacturer and model of the subject propeller(s). The designation should be in accordance with the type certificate or supplemental type certificate for the subject propeller(s).
3.6*	Enter the maximum take-off mass, in kilograms, associated with the certificated noise levels of the aircraft. The unit (kg) shall be used. If the primary unit of mass of the State of Design of the aircraft is pound (lb), the conversion factor of 1 lb to 0.4535924 kg shall be used.
3.7*	Enter the maximum landing mass, in kilograms, associated with the certificated noise levels of the aircraft. The unit (kg) shall be used. If the primary unit of mass of the State of Design of the aircraft is pound (lb), the conversion factor of 1 lb to 0.4535924 kg shall be used. This item is included only in the noise certification documentation for aircraft certificated to Chapters 2, 3, 4, 5, 12 and 14.
3.8	**Under the 'Minimum' column**: Enter the Item # corresponding to GM to HKAR 21.204(b). Enter the Chapter of ICAO Annex 16, Volume I, to which the subject aircraft **shall be** noise certificated. For Chapters 2, 8, 10 and 11, the section specifying the noise limits shall also be included, for example, Chapter 8, Section 8.4.1. GM to HKAR 21.204(b) provides a summary of requirements. For detail requirements, refer to ICAO Annex 16 Volume I. **Under the 'Compliance' column**: Enter the Chapter of ICAO Annex 16, Volume I, to which the subject **aircraft has been** noise certificated. For Chapters 2, 8, 10 and 11, the section specifying the noise limits shall also be included, for example, Chapter 8, Section 8.4.1. This noise certification standard shall be equal to or higher than that in the 'Minimum' column and shall be for the same aircraft type. For example, noise certification standard in Chapter 4 is higher than that in Chapter 3 for subsonic jet aeroplanes.
3.9	Enter all additional modifications to the basic aircraft as defined by Fields 3.2, 3.4 and 3.5 that are essential in order to meet the noise certification standard. The additional information shall be given using unambiguous references, such as supplemental type certificate (STC) numbers, unique part numbers or type/model designators given by the manufacturer of the modification.
3.10*	Enter the lateral/full-power noise level as defined in the relevant Chapter of ICAO Annex 16, Volume I. It shall specify the unit (e.g. EPNdB) of the noise level, and the noise level shall be stated to the nearest tenth of a dB. This item is included only in the noise certification documentation for aircraft certificated to Chapters 2, 3, 4, 5, 12 and 14. The noise level shall be supported by documents listed in Field 5.1.
3.11*	Enter the approach noise level as defined in the relevant Chapter of ICAO Annex 16, Volume I. It shall specify the unit (e.g. EPNdB) of the noise level, and the noise level shall be stated to the nearest tenth of a dB. This item is included only in the noise certification documentation for aircraft certificated to Chapters 2, 3, 4, 5, 8, 12, 13 and 14. The noise level shall be supported by documents listed in Field 5.1.
3.12*	Enter the flyover noise level as defined in the relevant Chapter of ICAO Annex 16, Volume I. It shall specify the unit (e.g. EPNdB) of the noise level, and the noise level shall be stated to the nearest tenth of a dB. This item is included only in the noise certification documentation for aircraft certificated to Chapters 2, 3, 4, 5, 12 and 14. The noise level shall be supported by documents listed in Field 5.1.
3.13*	Enter the overflight noise level as defined in the relevant Chapter of ICAO Annex 16, Volume I. It shall specify the unit (e.g. EPNdB or dB(A)) of the noise level, and the noise level shall be stated to the nearest tenth of a dB. This item is included only in the noise certification documentation for aircraft certificated to Chapters 6, 8, 11 and 13. The noise level shall be supported by documents listed in Field 5.1.
3.14*	Enter the take-off noise level as defined in the relevant Chapter of ICAO Annex 16, Volume I. It shall specify the unit (e.g. EPNdB or dB(A)) of the noise level, and the noise level shall be stated to the nearest tenth of a dB. This item is included only in the noise certification documentation for aircraft certificated to Chapters 8, 10 and 13. The noise level shall be supported by documents listed in Field 5.1.
3.15	Mark the box for the corresponding aircraft type as appropriate.
3.16	Enter the submission date for application for type certificate to the primary certification authority. For a derived version, enter also the application for certification of the change in type design. This item should correspond with the information on the type certificate issued by the primary certification authority. The information shall be supported by documents listed in Field 5.1.
5.1	Enter the supporting document reference number, revision status and/or date. Discrete value for noise level shall be given in the supporting documents. Noise charts are not acceptable supporting documents for noise levels.
5.2	Enter the name, position and signature of the authorised representative of the applicant along with the date of application.
6	Application for noise certificate in conjunction with application for certificate of airworthiness shall be verified by an ODA approved under HKAR-183. Enter the ODA name, ODA approval number, Unit Member name and signature of the ODA unit member along with the date of verification.
7	This Field is optional. The applicant may provide any additional information as necessary, for example, any alternative engine models that could be fitted, or any additional modifications essential to meet the requirements or needed to attain the certificated noise levels.
*	For Fields 3.6, 3.7 and 3.10 thru 3.14, up to three (3) sets of data may be provided. The noise levels are alphabetised and shall correspond with the associated maximum take-off mass and maximum landing mass.

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

a. Processing of your application in this form;
b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
d. For communication purposes between Civil Aviation Department and yourself;
e. For validation and verification of authenticity of your supporting documents in association with the application;
f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:

Airworthiness Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport Lantau, Hong Kong

(Attn.: Senior Airworthiness Officer (Standards))

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Civil Aviation Department (CAD), should not offer advantage to the CAD officers, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of $500,000 and imprisonment for 7 years.