



HKAR-66 Aircraft Maintenance Licence

Application for HKAR-66 Written Examination

- Notes:
1. The following information is collected for the purpose of HKAR-66 Aircraft Maintenance Licensing. It will not be disclosed to other person(s) without the consent of the applicant.
 2. For initial application, all boxes should be completed if applicable. If the application has been accepted by CAD and there is no change to the submitted information since the last application, **only pages 3 & 4** should be submitted for examination arrangement.
 3. Where the applicant is not a resident of Hong Kong, the application will only be accepted if Director-General is satisfied that there is a need for such licence to maintain Hong Kong registered aircraft.
 4. Please use separate sheet if the space provided is insufficient.

Personal Information : <i>(In Block Letters)</i>	HKCAD IA / Licence No : _____
Title: Mr./Mrs./Miss/Ms.^ Surname : _____	
Given Name: _____	Nationality : _____
Date of Birth: (dd/mm/yyyy) _____	HK ID Card/Passport^ No. : _____
Residential Address : _____	
_____	Phone : _____ Fax: _____
Postal Address : <i>(If different from above)</i> _____	
_____	Email : _____

Present Employment Details :	
Company : _____	Phone : _____
Address : _____	
Current Position :	Period : <i>(From / To)</i>
Duty :	

Valid Non-CAD aircraft maintenance engineer licence :	
Licence Number : _____	Issuing Authority : _____
Issue Date : (dd/mm/yyyy) _____	Expiry Date : (dd/mm/yyyy) _____

Supporting document(s) attached with this application :	
Documents	CAD
Copy of valid Non-CAD licences :	
Copy of HK Identity Card (both sides)/ Passport :	

Authority for Disclosure of Licence Details and Examination Result :

I hereby authorise / do not authorise^ Civil Aviation Department to release full details of my licence and examination result to

_____.

Note: The completion of this box is optional.

Declaration and Signature :

I declare that the details I have given on this form are true and accurate to the best of my knowledge and belief. I understand that it is an offence to make, with intent to deceive, any false representation for the purpose of procuring the grant, extension, renewal, variation or conversion of any licence.

I understand that the personal data provided by means of this form will be used by Civil Aviation Department to exercise the powers and carry out the duties under CAP. 448C and any information as contained therein this form and my Aircraft Maintenance licences and certificates may be disclosed to Government bureaux and departments for any other legitimate purpose as may be required, authorised or permitted by law and to aviation authorities of other Contracting States of the International Civil Aviation Organization for verification and validation purpose.

Date : (dd/mm/yyyy) _____

Signature of Applicant : _____

Hong Kong, China
Civil Aviation Department
HKAR-66 AML – Application for Written Examination

Name : _____ **HK CAD IA / Licence No :** _____

Address : _____

<p>Basic Category / Sub-category applied for : <i>(Please tick box)</i></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;"></td> <td style="width: 10%; text-align: center;">A</td> <td style="width: 10%;"></td> <td style="width: 10%; text-align: center;">B</td> <td style="width: 30%;"></td> </tr> <tr> <td>● Aeroplane Turbine</td> <td style="text-align: center;">A1</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">B1.1</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>● Aeroplane Piston</td> <td style="text-align: center;">A2</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">B1.2</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>● Helicopter Turbine</td> <td style="text-align: center;">A3</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">B1.3</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>● Helicopter Piston</td> <td style="text-align: center;">A4</td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">B1.4</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>● Avionics</td> <td></td> <td></td> <td style="text-align: center;">B2*</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>● Simple Light Aeroplane</td> <td></td> <td></td> <td style="text-align: center;">B3</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table>		A		B		● Aeroplane Turbine	A1	<input type="checkbox"/>	B1.1	<input type="checkbox"/>	● Aeroplane Piston	A2	<input type="checkbox"/>	B1.2	<input type="checkbox"/>	● Helicopter Turbine	A3	<input type="checkbox"/>	B1.3	<input type="checkbox"/>	● Helicopter Piston	A4	<input type="checkbox"/>	B1.4	<input type="checkbox"/>	● Avionics			B2*	<input type="checkbox"/>	● Simple Light Aeroplane			B3	<input type="checkbox"/>	<p>Examination Module :</p> <p>I am applying for examinations:</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">● For the standard grant/extension of Licence</td> <td style="width: 20%; text-align: center;">Please specify <input type="checkbox"/></td> </tr> <tr> <td>● To convert from a HKAR-AMEL Licence</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> <tr> <td>● To convert from a Non-CAD Licence</td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </table> <p>Venue: <i>(Please tick box)</i></p> <p>CAD <input type="checkbox"/> HAECO Exam Centre <input type="checkbox"/></p>	● For the standard grant/extension of Licence	Please specify <input type="checkbox"/>	● To convert from a HKAR-AMEL Licence	<input type="checkbox"/>	● To convert from a Non-CAD Licence	<input type="checkbox"/>
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Select the module(s) you wish to take by placing a tick in the relevant box. For **partial module examination**, please use the table on p.4.

↓	Module	Subject (See Notes 1 to 3 for fees)	Proposed Date (MM/YY)	For CAD use only
				Confirmed Date
	1.	Mathematics		
	2.	Physics		
	3.	Electrical Fundamentals		
	4.	Electronic Fundamentals		
	5.	Digital Techniques / Electronic Instrument Systems		
	6.	Materials and Hardware		
	7.	Maintenance Practices		
	8.	Basic Aerodynamics		
	9.	Human Factors		
	10.	Aviation Legislation		
	11.	Aeroplane Aerodynamics, Structures and Systems		
	12.	Helicopter Aerodynamics, Structures and Systems		
	13.	Aircraft Aerodynamics, Structures and Systems		
	14.	Propulsion		
	15.	Gas Turbine Engine		
	16.	Piston Engine		
	17.	Propeller		
	19.	Wooden Aeroplanes		
	Essay	To include questions from Module 7 / 9 / 10 [^]		

Notes:

1. With effect from 1 November 2017, the examination fees for every multiple choice question paper and every essay question paper are HK\$375 and HK\$965 respectively.
2. With effect from 1 November 2018, the examination fees for every multiple choice question paper and every essay question paper are HK\$450 and HK\$1200 respectively.
3. With effect from 1 November 2019, the examination fees for every multiple choice question paper and every essay question paper are HK\$545 and HK\$1495 respectively.
4. Please refer HKAR-66 & HKAR-2 for details of examination requirements. Candidates may select the exam venue in CAD or HAECO by making a tick in the relevant box.
5. If **CAD exam venue** is selected, please enter the proposed exam dates. Application must be made at least two (2) months in advance. Candidates will be notified about the time and date of the examination four (4) weeks prior the scheduled examination.
6. A notification will be returned to the applicant within two (2) weeks after the application is accepted by CAD to notify the applicant the status of his/her application.
7. If the above mentioned notifications are not received, the applicant should call the Personnel Licensing Office Tel:2910 6095 or email to plo@cad.gov.hk for advice.
8. If **HAECO Exam Centre** is selected, no proposed exam dates entry is required. Candidate No. and password will be provided to candidate to book the exam date through the HAECO internet.
9. Personal details & examination result will be disclosed to HAECO Exam Centre if it is selected for examination.

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**Hong Kong, China
Civil Aviation Department
HKAR-66 AML – Application Written Examination**

Select the partial module(s) you wish to take by placing a tick in the relevant box.

↓	Partial Module	Partial Module	Proposed Date (MM/YY)	For CAD use only
				Confirmed Date
	3.	Electrical Fundamentals		
	4.	Electronic Fundamentals		
	5.	Digital Techniques / Electronic Instrument Systems		
	6.	Materials and Hardware		
	7.	Maintenance Practices		
	10.	Aviation Legislation		
	11.	Aeroplane Aerodynamics, Structures and Systems		
	12.	Helicopter Aerodynamics, Structures and Systems		
	13.	Aircraft Aerodynamics, Structures and Systems		
	15.	Gas Turbine Engine		
	16.	Piston Engine		
	Essay	To include questions from Module 7 / 9 / 10^		

Note: Please see Notes 1 to 9 on page 3 of this Form.

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Payment Detail :

I enclosed Cheque /Bank Draft for HK\$ _____ made payable to “The Government of the Hong Kong Special Administrative Region”, and crossed “A/C Payee Only”.

Cheque Number : _____

Statement of Consent :

To whom it may concern

I, _____ (name), agree and consent that my Non-CAD Aircraft Maintenance Engineer Licence / Maintenance Authorisation / Training details can be disclosed by the issuing Aviation Authority / Maintenance Organisation _____ to Civil Aviation Department and used for the purpose of processing my HKAR-66 Aircraft Maintenance Licence application.

Date : (dd/mm/yyyy) _____

Signature : _____

Note: Please also submit pages 1 & 2 of this application form if personal information detail has been changed.

Submission of Application :

All completed original applications can be submitted either in person or by an agent to

Personnel Licensing Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong

Personal Data Collection Statement

1. Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Civil Aviation Department for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by other Government Bureaux and Departments;
- d. For communication purposes between Civil Aviation Department and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

2. Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Other Government Bureaux and Departments for the purposes mentioned in paragraph 1 above;
- b. Other Contracting States of the International Civil Aviation Organisation and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organisations or agencies for execution of their duties as required by Civil Aviation Department.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

4. Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to :

Personnel Licensing Office
Flight Standards and Airworthiness Division
Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong

(Attn.: Personnel Licensing Officer)

Hong Kong Civil Aviation Department
Instructions for Candidates
(w.e.f. 1 March 2018)

Please read these instructions carefully. Candidate who breaches any of the rules listed below, cheats or does not follow instructions given by the invigilator may be disqualified from the examination.

Registration and Seating Arrangement

- Please arrive at the examination room at least 10 minutes before the published start time.
- Present your identity card or travel document to the invigilator for identity check and registration. Candidates will not be admitted 15 minutes after the commencement of the examination.
- Adhere to the seating plan.

Personal Belongings

- Switch off your **mobile phone** and **all electronic devices** (including the alarm function) and put them under the computer desk in a position clearly visible to the invigilator.
- Take off your **watch** and put it under the computer desk in a position clearly visible to the invigilator.
- All other personal belongings (such as unauthorized stationery, pencil cases, watches, ear/headphones, laptops, etc.) must be put in your bag and stowed under your computer desk.
- Unless provided or approved by CAD, reference books or backing pads are not allowed. Making notes of questions and answers is also prohibited.
- Photographing, audio-recording or video-recording is not allowed in the examination room at all times.
- CAD will not be responsible for the loss or damage of any personal belongings in or outside the examination room.

At the Start of the Examination

- Make sure that all unauthorized articles such as notes, books and all kinds of electronic devices are taken out from your pockets/your body and removed from your desk. If these articles are found on your desk or in the drawer of your desk, in your pockets or on your body during the examination, you will be disqualified from the examination.
- Make sure all your electronic devices are switched off and no sound will be emitted. If any of your electronic devices is found to be switched on or emitting sound during the examination, you will be disqualified from the examination.
- Please check that you have been registered to the correct examination.
- If the examination is conducted in paper form, please read the instructions carefully and complete personal information clearly.

During the Examination

- Put only necessary stationery on the desk in a position clearly visible by the invigilator.
- Invigilator reserves the right to perform checks on suspicious items including stationery and calculators.
- You must maintain absolute silence once the examination has started. You must not disturb, speak or give signals to other candidates during an examination.
- Permission of the invigilator must be sought if you wish to leave the room during the examination.
- If you have any doubts on any of the questions, or, if you wish to raise any complaints concerning the conduct of the examination, you should either address your problem to the invigilator during the examination, or register your questions or complaints on the “PCES Candidate Comment Page”. Any complaints or objections made after the examination will not be entertained.

At the End of the Examination

- On completion of the examination, all rough work, stationery and other materials provided by CAD must be returned to the invigilator before leaving the examination room.

Personnel Licensing Office, HKCAD
1 March 2018