



香港特別行政區政府
民航處

Civil Aviation Department
The Government of the Hong Kong Special Administrative Region

Dangerous Goods Advisory Circular DGAC 5/2008

Applicability of Dangerous Goods Training Requirements to Staff of Vendors or Subcontractors of Freight Forwarders

Dangerous Goods Awareness Training

Guidelines on the job nature of Category 4 and 5 personnel of freight forwarders who should receive dangerous goods training have been advised through DGAC 1/2006. This Circular serves to remind freight forwarders that staff of freight forwarders' vendors or subcontractors (e.g. trucking, logistics or warehousing company), who perform a duty on behalf of the freight forwarders commensurate with functions of Category 4 and 5 personnel, should also receive similar dangerous goods training.

Staff of Vendors or Subcontractors

To assist in the better understanding of training requirements, guidelines on the job nature of those staff of vendors or subcontractors of freight forwarders who should receive similar dangerous goods training are given hereunder:-

Category 4 Personnel

- i) Persons responsible for the checking of packaging, marking, labelling and documentation of export air cargo (other than dangerous goods);

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Category 5 Personnel

- i) Checkers or drivers (if checkers are not used) responsible for delivering air cargo from the Shipper direct to the airline operator for acceptance;
- ii) Designated persons¹ at the vendors' or subcontractors' warehouse, who are responsible for checking every export air cargo shipment for hidden dangerous goods;
- iii) Designated persons who are responsible for supervising the build-up of unit load devices (ULD).

To ensure compliance with the above requirements, it is advisable that appropriate conditions be put into the contract between the freight forwarders and the vendors or subcontractors, to the effect that the latter will arrange their Category 4 and 5 personnel to receive such training.

Should you have any query about this circular, please contact Safety Officers (Dangerous Goods) at 2182 1221 or 2182 1214.

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¹ On a per shift basis, the number of designated persons shall be at least 10% of the total number of warehouse staff or a minimum of one person, whichever is higher.