

Declaration of Compliance
for Flights *Not* Operated for Hire or Reward

Note: Operators are to follow the procedures below for completing the Declaration Form:

- (1) Operators should ensure full compliance with the slot request requirements and procedures as per Schedule Coordination Guidelines for HKIA (available at : http://www.hkgslot.gov.hk/Useful_Info.html).
- (2) Complete the Declaration Form and submit it to CAD by email at aic@cad.gov.hk and asdo@cad.gov.hk, or by fax on +852 2910 1180 and +852 2877 8542. Then call +852 2910 6174 to confirm receipt of this form.

To: The Director-General of Civil Aviation (DGCA), Civil Aviation Department, Hong Kong

Name of Operator: _____

Aircraft Type: _____ (Registration Mark: _____)

Radio Call Sign: _____

Flight Details: From _____ to HKG on (date) _____ ETA(UTC)

From HKG to _____ on (date) _____ ETD(UTC)

Ground Handling Agent: _____

I, as the operator of the above flight(s), hereby declare that, in respect of the above operations to/from Hong Kong:

1. The aircraft meets the requirements for operational approval and for carriage of equipment as specified in GEN 1.5 para 3 of AIP Hong Kong;
2. A valid certificate of airworthiness, unless otherwise exempted, is in my possession in respect of the above aircraft pursuant to Article 7(1) in the Air Navigation (Hong Kong) Order;
3. There is adequate insurance for third party and any applicable passenger, baggage, cargo and mail liabilities to a combined single limit coverage of not less than the applicable amount shown in the table below and a relevant certificate of insurance is available:

Aircraft maximum ramp or taxi weight, whichever is greater (if not applicable, maximum take-off weight or maximum weight, whichever is greater), as stipulated in its manufacturer's flight manual or operations manual	Applicable amount (equivalent to)
Not exceeding 5 700 kg	US\$ 15 000 000
Exceeding 5 700 kg but not exceeding 10 000 kg	US\$ 25 000 000
Exceeding 10 000 kg but not exceeding 28 000 kg	US\$ 60 000 000
Exceeding 28 000 kg but not exceeding 100 000 kg	US\$ 200 000 000
Exceeding 100 000 kg but not exceeding 170 000 kg	US\$ 500 000 000
Exceeding 170 000 kg	US\$ 1 000 000 000

4. For subsonic jet aircraft - the aircraft is not MCC3 (Marginally Compliant Chapter 3) aircraft and meets the ICAO Chapter 3 noise standards and a copy of the aircraft noise certificate or equivalent documentary proof is carried on board the aircraft;
5. The above flight(s) is / are **NOT** operated for hire or reward; and
6. Slot(s) has / have been checked at <http://www.hkgslot.gov.hk> or obtained from HKSCO, and is / are available.

I undertake to produce the documentary proof of the above-mentioned documents to the DGCA or any authorized person upon request and I understand that:

- a) **it is an offence under the law if the insurance certificate or the aircraft noise certificate cannot be produced at request;**
- b) **the above documents / information have to be submitted to Air Services and Safety Management Division (ASMD) by email at asdo@cad.gov.hk, by fax on +852 2877 8542, or by e-filing at http://www.cad.gov.hk/english/efiling_home.html by the next working day; and**
- c) **it is the obligation of the operator to ensure that slot(s) is / are available before making this declaration.**

Signature of Operator _____

Name & Post _____

Tel no. & Fax no. _____

Contact Person Email Address _____

Date _____

If any of above requirements cannot be met, operator may contact ASMD Duty Officer on telephone no. +852 2910 6648, or +852 9101 6329 for assistance.