



## 民航處 Civil Aviation Department

機場安全標準部 Airport Standards Division

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<b>Notice to Regulated Agents</b>	<b>Issue: 01/06</b>	<b>21 July 2006</b>	<b>Total 2 pages</b>
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### Declaration of 'Known cargo' during co-loading

This notice reminds regulated agents of the procedures for declaring consignments of 'known cargo' in co-loading.

2. 'Known cargo' includes :

- i) cargo received from known consignors or;
- ii) cargo which is from unknown consignors but a regulated agent has applied security control measures after it is accepted

3. Paragraph 4 of RAR standardized cargo handling procedures lay down the actions for the regulated agents to take during co-loading. The procedures require that a regulated agent, when tendering a consignment of cargo to another regulated agent, shall inform the receiving regulated agent with the accompanying shipping document whether the consignment is 'known cargo' or 'unknown cargo'. The purpose of making such declaration is to enable the receiving regulated agent to decide whether security control measures should be applied on the consignment received.

4. The Regulated Agent code (RA code) assigned by this Department is a tool for certification of known cargo. A regulated agent tendering a consignment to another regulated agent could annotate its RA code on the shipping document accompanying the consignment as a means to certify that the consignment is 'known cargo'. The objective of simplifying the certification procedures using RA codes is to avoid the need to prepare separate certifications and save paper.

5. Our inspections have revealed that many regulated agents failed to make the certifications for their 'known cargo' during co-loading. We therefore wish to remind regulated agents to follow closely the procedures in paragraph 4 of the standardized handling procedures to certify their 'known cargo'.

6. The standardized handling procedures also state that regulated agents receiving consignments from other regulated agents should check whether certifications of 'known cargo' are annotated on the accompanying shipping documents. If such certifications are not available, the receiving regulated agents should verify with the tendering regulated agents and if the cargo is 'known cargo', obtain written confirmation on such from the tendering regulated agent.

7. If you have any queries about the RAR standardized handling procedures, please contact us on 2183 1251 or 2261 2183.

A handwritten signature in black ink that reads "Matthew IP". The signature is written in a cursive style with a distinct loop at the end of the "P".

(Matthew IP)

for Director-General of Civil Aviation