



民航處 Civil Aviation Department

機場安全標準部 Airport Standards Division

香港大嶼山香港國際機場暢航路一號客運大樓 6T067 室

Rm 6T067, Passenger Terminal Building, 1 Cheong Hong Road,
Hong Kong International Airport, Lantau, Hong Kong

Notice to Regulated Agents	Issue: 01/04	28 January 2004	Total	4
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**Quality Control Programme –
Random Screening of Cargo from Known Consignors**

This notice serves to notify all Regulated Agents of the implementation of a Quality Control Programme (QCP) on 1 March 2004 for random screening of the cargo from known consignors.

2. The QCP aims to enhance security and was developed after consultation with the air cargo industry members. Under the QCP all Regulated Agents shall arrange to conduct random screening of a minimum of 0.5% (in weight) by x-ray of the cargo received from their known consignors which is booked to be carried on board passenger aircraft. This requirement will take effect from **1 March 2004**.

3. At present the following categories of cargo are excluded from the above QCP:

- (a) cargo from known consignors which have been declared as 'known cargo' but booked to be carried on board cargo only aircraft
- (b) cargo from unknown consignors which has been booked to be carried on board cargo only aircraft
- (c) cargo from unknown consignors on which security control has been conducted

4. X-ray screening facilities are available from the two cargo terminals i.e. Hact1 and AAT. Both Hact1 and AAT are developing their systems and procedures for the agents to book the screening facilities. They will promulgate the details in due course. Screening conducted by Regulated Agents or security service providers whose facilities and personnel have met CAD requirements is acceptable.

5. Hact1 and AAT will issue records of screening after screening the consignments. Agents which use other screening facilities shall obtain the records from the screening

service providers. Such screening records shall be maintained for at least 2 years for CAD's inspections. Agents shall compile a summary of the screening with the proforma at Annex 1 and provide a copy to CAD annually. CAD will inform the Regulated Agents individually of the schedule for provision of data.

6. For screening of cargo which is tendered under Master Air Waybill to the cargo terminals, Hactl and AAT will only issue screening reports to the Master Air Waybill holders. Agents which are not entitled to issue Master Air Waybill and engaged in coloadings should make arrangements with their coloadings partners which hold the Master Air Waybill to screen their cargo and obtain the screening reports.

7. CAD may request a Regulated Agent to provide the details of the screening records. If the volume of cargo screened on a monthly basis does not meet the required benchmark stipulated in paragraph 2 above, the Regulated Agent should take immediate rectification and endeavour to make up the outstanding quantity in the following month. Continual failure to comply with the requirement may lead to suspension of registration or removal from the Regulated Agents List should circumstances warrant.

8. All Regulated Agents are required to acknowledge receipt of this Notice by signing the Acknowledgement Form at Annex 2 and returning it to CAD immediately.

9. If you have any queries please contact our Safety Officer, Ms Alice CHIU on 2182 1215 or Mr Matthew IP, Senior Safety Officer on 2183 1248.

(Matthew IP)
for Director-General of Civil Aviation

RAR Quality Control Programme –
X-ray screening of Cargo from Known Consignors
For the Year _____

Month	Volume of Cargo screened by x-ray (kg) (A)	Volume of Cargo booked to be carried on passenger flights (kg) (B)	Percentage (A)/(B)x 100%
January			
February			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
Total			

Note:

Please maintain the above record. CAD will inform you when to send this form for inspection. You may either send it by fax no. 23624257 or email to apsd_sec@cad.gov.hk.

Acknowledgement Form

To: Civil Aviation Department
Airport Standards Division
Room 6T067 Passenger Terminal Building
Hong Kong International Airport

Fax: 23624257

Email: apsd_sec@cad.gov.hk

Company Name : _____

Regulated Agent Code: _____

I acknowledge receipt of the Notice to Regulated Agent 01/04.

Name: _____

Position : _____

Signature: _____

Date: _____