

**HONG KONG
CIVIL AVIATION DEPARTMENT
Examinations Booking Form**

This form, when completed, should be returned to the Personnel Licensing Office, Civil Aviation Department Headquarters, 1 Tung Fai Road, Hong Kong International Airport, Lantau, Hong Kong.

CLASS OF LICENCE	Private Pilot's Licence	<input type="checkbox"/> Aeroplanes <input type="checkbox"/> Helicopters
FULL NAME (SURNAME FIRST)		
LICENCE NO./ REFERENCE NO.		
CORRESPONDENCE ADDRESS		
E-MAIL ADDRESS		
TELEPHONE		

NOTES

1. Select the examination(s) you wish to take by placing a cross (X) in the relevant box.
2. From the AIC select the date(s) on which you wish to sit the examination(s).
3. The fee for taking examinations is stipulated in the Hong Kong Air Navigation (Fees) Regulations. A crossed cheque for the amount required made payable to the "Government of Hong Kong Special Administrative Region" must be forwarded along with this form, unless prior arrangement has been made for payment.

Subjects	Dates (DD/MM/YYYY)
<input type="checkbox"/> Aviation Law, Flight Rules & Procedures _____	/ /
<input type="checkbox"/> Navigation _____	/ /
<input type="checkbox"/> Meteorology _____	/ /
<input type="checkbox"/> Technical Examination Aircraft Part 1 (General) _____	/ /
<input type="checkbox"/> Technical Examination Aircraft Part 2 (Type) _____	/ /
STATE AIRCRAFT TYPE where applicable _____	
<input type="checkbox"/> Radiotelephony _____	/ /
<input type="checkbox"/> Human Performance and Limitations _____	/ /

FOR CAD USE ONLY

Remarks:

1. **All examinations will be held in CAD HQs. Address is as follows:**

1/F, Civil Aviation Department Headquarters
1 Tung Fai Road
Hong Kong International Airport
Lantau, Hong Kong
2. **Examinations will be cancelled when storm warning signal No. 8 or above or black rainstorm warning is in force. Candidates will be notified for other alternative dates later. If No. 8 or black storm warning is lowered before 7:00 a.m., examinations will be resumed.**
3. **Please arrive at the examination room at least 10 minutes before the published start time. Candidate will not be admitted for the examination after 15 minutes of the commencement of the examination.**
4. **Proof of identity should be presented for checking by invigilator.**
5. **Apart from writing materials, the only items and publications that are allowed in the examination room for use by candidates in each enrolled subject are as follows:**
 - a. **Private Pilot's Licence (Navigation)**
Dividers
Protractors
Rulers
Non-Electronic Navigational Computers
Calculators – Non Programmable (No data bank)
 - b. **CPL/ATPL Navigation & Flight Planning Examinations**
Dividers
Protractors
Rulers
Non-Electronic Navigational Computers
Calculators – Non Programmable (No data bank)
 - c. **Technical**
Calculators – Non Programmable (No data bank)
 - d. **Professional Air Law Paper B**
Aeronautical Information Publication (To be supplied by CAD)
Aeronautical Information Circulars (To be supplied by CAD)
6. **Refund of examination fee will not be handled if cancellation of examination is applied to CAD with less than 5-working day advance notice.**