



香港特別行政區政府

民航處

Civil Aviation Department

The Government of the Hong Kong Special Administrative Region

APPLICATION FOR APPROVAL OF SUPPLEMENTAL TYPE CERTIFICATE (STC) IN ACCORDANCE WITH THE HKAR-21 SUBPART E

1. Applicant		
1.1 Applicant's Reference (if applicable)		
1.2 Registered name of the organisation		
1.3 Registration number of the organisation and issuing authority		
1.4 Registered address of the organisation		
1.5 Contact Person (Application) (a) Name (b) Position (c) Telephone No. (d) Fax No. (e) E-mail address		
1.6 Demonstration of Capability		
1.7 Contact Person (Financial) (a) Name (b) Position (c) Telephone No. (d) Fax No. (e) E-mail address		
1.8 Address (Financial)		
2. Classification		
Major Change classified as	<input type="checkbox"/> Simple	<input type="checkbox"/> Standard
	<input type="checkbox"/> Complex	
	<input type="checkbox"/> Involving changes to an aircraft's geometry and/or power plant	
<input type="checkbox"/> Including Change to approved parts of Flight Manual (FM)		
<input type="checkbox"/> Including Change to approved parts of Instructions for Continued Airworthiness (ICA)		

3. Applicability	
3.1 Aircraft Make	
3.2 Aircraft Model	
3.3 Aircraft Registration/Serial No.	
3.4 Previous STC number/issue.	
4. Certification Basis	
4.1 Hong Kong Aircraft Type Certificate or equivalent	
4.2 Original Certification Basis for the Aircraft	
4.3 Proposed Certification Basis for the Design Change	
5. Description	
5.1 Title	
5.2 Description	
5.3 Affected Areas (including manuals)	
5.4 Re-Investigations	
6. Additional information:	
<p>7. Fees information</p> <p>Applicants for approval of STC will be charged in accordance with Hong Kong Air Navigation (Fees) Regulations (CAP. 448 sub. leg. D).</p> <p>In the case of withdrawal of the application, or other cases of interruption, the working hours already spent will be recovered. HKCAD will also recover specific costs and, if applicable, transport costs outside Hong Kong.</p>	
<p>8. Financial information</p> <p>HKCAD will return prepaid deposit to the applicant after deducting all expenditure being used on the issuance of the approval if the information in Blocks 1.7 and 1.8 is duly provided. Refund will be sent to address shown in Block 1.8 and to the attention of the financial contact person shown in Block 1.7.</p>	

9. Applicant's declaration

I confirm that the information contained herein is correct and complete. I agree to pay the fees levied by the Hong Kong SAR Government in respect of the application for issuance of a Supplemental Type Certificate.

9.1 Name of the authorised representative

9.2 Title

9.3 Date

9.4 Signature

Supplement Information To CAD Form 33

This application form, together with:

- a copy of the Companies Register,
- confirmation of deposit for the application fee

should be sent to:

The Civil Aviation Department
Flight Standards and Airworthiness Division
10 Floor, Commercial Building
Airport Freight Forwarding Centre
2 Chun Wan Road, Lantau
Hong Kong

Information to be entered into or related to application form:

The use of this form is required to enable HKCAD to process applications without undue delay. The individual Blocks of the application form may be varied in size to allow entry of all required information.

- Block 1.1: Enter your own reference number for the application project (optional).
- Block 1.2: The name of the organisation must be entered as stated in the register of the Companies Registry (or equivalent National Companies Registration Office for organisations located outside Hong Kong). For the initial application a copy of the entry in the register of the Companies Registry must be provided.
- Block 1.3: The company registration number and the issuing authority must be entered as stated in the register of the Companies Registry (or equivalent National Companies Registration Office for organisations located outside Hong Kong).
- Block 1.4: Enter complete registered business address and add postal address if different e.g. for mailing or billing purposes.
- Block 1.5: Enter name, position, telephone no., fax no. and e-mail address of the contact person for this application.
- Block 1.6: Enter reference to DOA / alternative procedures approval or related application made to HKCAD, e.g. for extension of scope related to this design change.
- Block 1.7: Enter name, position, telephone no., fax no. and e-mail address of the **financial** contact person for this application.
- Block 1.8: Enter address of the **financial** contact person for this application. Refund of unused portion of the application deposit fee will be sent to this address.

Block 2: Tick the dedicated box for the kind of major change and identify the classification simple, standard, complex:

Simple	Standard	Complex
STC only involving current and well-proven justification methods, for which a complete set of data (description, compliance check-list and compliance documents) can be communicated at time of application, and for which the applicant has demonstrated experience, and which can be assessed by the HKCAD project officer alone, or with a limited involvement of a single discipline specialist.	All other STC	Significant (*) STC

(*) "Significant" is defined in paragraph HKAR 21.101 (b).

- Block 3.1: Enter aircraft make as recorded in Type Certificate referred in Block 4.1.
- Block 3.2: Enter applicable aircraft model(s) as recorded in Type Certificate referred in Block 4.1.
- Block 3.3: Enter aircraft registration mark(s) and corresponding serial number(s), if applicable.
- Block 3.4: For re-issue of an STC, enter STC number and issue number of the previously approved STC.
- Block 4.1: Enter the Hong Kong Aircraft Type Certificate number, or the equivalent of another Civil Aviation Authority.
- Block 4.2: Enter the original certification basis for the aircraft as recorded in Type Certificate Data Sheet referred in Block 4.1.
- Block 4.3: Enter the proposed certification basis for the design change.
- Block 5.1: Give a title of the design change.
- Block 5.2: Give a brief description of the design change.
- Block 5.3: Identify all parts of the type design and the approved manuals affected by the design change, and the certification specifications and environmental protection requirements with which the change / repair has been designed; if necessary make reference to further attached documents in e.g. relating to HKAR 21.101 compliance.
- Block 5.4: Identify any re-investigations necessary to show compliance of the changed / product / equipment with the applicable certification specification and environmental requirements; if necessary make reference to further attached documents.

Block 6: This Block may be used to provide any additional information that the applicant thinks appropriate. This may include, but not limited to, information such as “application form revision”, “application for STC re-issue”, etc.

Block 7: A deposit of HK\$266,800 is required for each application. Payment may be made by:

1. crossed cheque payable to “**The Government of the Hong Kong Special Administrative Region**”;
2. bank draft in Hong Kong Dollars (HK\$) in favour of “**The Government of the Hong Kong Special Administrative Region**” and drawn on bank located in Hong Kong; or
3. wire transfer. If your handling bank in Hong Kong is not the **Hongkong & Shanghai Banking Corp. Ltd.**, please also include a sum of HK\$150 (approximately equivalent to USD20), being bank’s handling charges, to avoid any underpayment due to the deduction made by your appointed bank in Hong Kong. The Bank Account details are as follows:-

Bank’s Name : The Hongkong and Shanghai Banking Corp. Ltd.
Bank’s Address : No. 1 Queen’s Road Central, Hong Kong
Swift Code : HSBC – HKHH – HKH
Bank Account No. : 002-268126-008
Bank Account Holder : The Government of the Hong Kong Special Administrative Region Treasury No. 1 Collection Account
(Attn. : Civil Aviation Department)
Payment Details : **Please Quote this Application**

Block 9.1-9.4: Enter the name, position and signature of the authorised representative of the applicant along with the date of application.

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