

Civil Aviation Department  
Hong Kong, China

To be sent to : Flight Standards and Airworthiness Division  
Civil Aviation Department  
10/F., Commercial Building  
Airport Freight Forwarding Centre  
2 Chun Wan Road  
Lantau  
Hong Kong

OCCURRENCE REPORT (Mandatory / Voluntary)

Complete all sections where information is relevant. For multi-choice boxes, indicate which entry is appropriate				Reporter's Occurrence No.		CAD use only				
Aircraft Type and Series 1		Registration 2		Operator 3		Date of Occurrence 4				
Flight Phase 24		Nature of Flight 25								
PARKED		SCHED. PAX								
TAXYING		NON-SCHED. PAX								
TAKE-OFF		SCHED. FREIGHT								
INIT. CLIMB		NON-SCHED. FREIGHT								
CLIMB		SURVEY								
CRUISE		PLEASURE								
DESCENT		CHECK/CALIBRATION								
HOLDING		BUSINESS								
APPROACH		CLUB/GROUP								
LANDING		PRIVATE								
CIRCUIT		POSITIONING								
AEROBATICS		FERRY								
HOVER		TEST								
		TRAINING								
<b>FLIGHT AND WEATHER DETAILS</b>										
Flight No. 5		DAY NIGHT	Wind 12	Used 16	Precipitation 18		Icing 19	Turbulence 20		
From 6		9	IAS kts	State 17	RAIN	LIGHT	LIGHT			
To 7		Time UTC	Height ft	DRY	SNOW	MOD	MOD			
Geog. Position 8		Visibility 11	O.A.T. 15	WET	SLEET	HEAVY	SEVERE			
				ICE	HAIL		EXTREME			
				SNOW	Cloud Type Height/ft Amount/8ths	ETOPS	RVSM			
				SLUSH	21	22 Yes/No	23 Yes/No			
<b>TYPE OF OCCURRENCE</b>										
AIR TRAFFIC RELATED 26			AERODROME & FACILITIES RELATED 27			FLIGHT OPERATIONS & AIRWORTHINESS RELATED 28				
ATC INCIDENT INVOLVING SAFETY			ACFT/VEHICLES/GRND EQUIP COLLISION			FLIGHT OPERATIONS PROCEDURES				
ATC PROCEDURES			AERODROME LIGHTING MARKING			ACFT ENGINEERING/MAINT./AIRWORTHINESS				
SEPARATION			OBSTRUCTIONS			OTHER IN-FLIGHT EMERCY.				
AIR SPACE			APRON BLAST							
R/T / COMMUNICATION			AERODROME FACILITIES							
ATC EQUIPMENT			BIRDSTRIKE			OTHER (PLS INDICATE) 29				
MET.SERVICES			NAV. AIDS							
INFORMATION			AERODROME SECURITY							
FOREIGN OBJECT			OTHER AERODROME INCIDENT							
UNDERSHOOT / OVERSHOOT										
<b>ENGINE/COMPONENT DETAILS</b> 30										
Any procedures, manuals, pubs (e.g. AIC, AD, SD etc) directly relevant to occurrence and (when appropriate) compliance state of aircraft, equipment or documentation										
ENGINE TYPE/SERIES		COMPONENT/PART		MANUFACTURER		PART NR	SERIAL NR	MANUAL REF	COMPONENT OH/REPAIR ORGANISATION	
<b>UTILISATION – AIRCRAFT</b> 31				<b>UTILISATION – ENGINE/COMPONENT</b> 32						
TOTAL		TOTAL		SINCE OH/REPAIR			SINCE INSPECTION			
Hours		Hours								
Cycles		Cycles								
Landings		Landings								
REPORT 33 ORIGINAL/SUPPL				MANUFACTURER ADVISED 36 YES/NO			NAME 39			SIGNATURE
INVESTIGATION 34 NIL/OPEN/CLOSE				FURTHER ACTION REQUIRED BY 37			POSITION 40			42
FLIGHT DATA RECORD HELD 35 YES/NO				TEL/FAX 38			NAME OF EMPLOYER 41			DATE 43

DESCRIPTION OF OCCURRENCE (including its effects and any other relevant information)

ADDRESS & TEL. NO. (If reporter's contact is different from that of his/her place of employment)