

To : Director-General of Civil Aviation

Application for Air Passenger Departure Tax (APDT) Exemption Coupon

Please issue _____ pad(s) of APDT exemption coupons (each pad comprising 50 coupons) to Mr./Ms. _____ (Hong Kong / Consular Corps ID No. _____) who is authorized to collect the coupons on behalf of the Consulate. I also confirm that –

- (i) unused exemption coupons will be under my safe custody;
- (ii) exemption coupons will only be issued to consulate staff or their dependants who are entitled to the APDT exemption according to the Air Passenger Departure Tax Ordinance;
- (iii) monthly return of exemption coupons issued to consulate staff or their dependants during a month will be forwarded to CAD not later than the 7th day of the following month.

Signature : _____

Official Chop of the Consulate

Career Head of
Consular Post or : _____
his/her (Name in Block Letter)
Representative

Date : _____

Note: (1) The exemption coupons **must** be collected in person.
(2) The maximum exemption coupons issued for each application are 2 pads (i.e. 100 coupons).

For CAD use only

Acknowledgement Receipt

Received from Director-General of Civil Aviation _____ pad(s) of exemption coupons covering Serial Number from _____ to _____.

Signature : _____
Name : _____
Date : _____